

WEST MERCIA POLICE AND CRIME PANEL 3 FEBRUARY 2023

POLICE & CRIME PLAN ACTIVITY AND PERFORMANCE MONITORING REPORT

Recommendation

1. Members of the Panel are invited to consider this report.

Background

2. The purpose of this report is to provide members of the Police and Crime Panel with an overview of activity undertaken by the Police and Crime Commissioner (PCC) in support of his Safer West Mercia Plan and provide an update on police performance.

Delivery Plan and Assurance

3. A delivery plan is used to support monitoring and assurance of progress against individual elements within the plan and is scrutinised at the PCC's monthly governance meetings.
4. Examples of recent activity in support of the Safer West Mercia Plan's four key objectives, are set out in the following sections.

PCC's Team Update

5. The new Deputy Chief Executive, Anthony Morriss commenced in his new post in December 2022.
6. Following on from the governance restructure mentioned in the previous report, and several recruitment exercises conducted during November and December, some changes have taken place within the PCC team, to fulfil some of the posts in the new structure. Recruitment to fully staff the new OPCC governance structure remains ongoing.

Putting victims and survivors first

Operation Lincoln

7. The PCC has committed **£70,000** towards provision of support for victims of Operation Lincoln. The PCC has been liaising with Telford & Wrekin Integrated Care Systems (ICS) commissioners, to ensure provision of specialist therapeutic support for victims who do not meet eligibility criteria for existing services, working alongside specialist Police investigators to determine the levels of need. It is likely that this provision will be

available in February/March 2023 and will support victims to cope and recover from their experiences, whilst providing advice and support for the criminal justice system.

Sexual Violence

8. The PCC has been successful in a partnership bid of **£650,000** across 2 years, with Shropshire & Telford ICS, and Herefordshire & Worcestershire ICS to NHSE/I in December. The bid is for a complex care multi-agency service, to support victims of Sexual Violence that have complex needs. The service will enable tailored provision, triaging, case meetings, stabilisation or faster access, overall achieving better outcomes and service that puts the victims at the centre of their own recovery.
9. The Sexual Assault Referral Centre (SARC) forensic accreditation project is now underway, being led by the PCC's Sexual Violence portfolio lead, alongside the Estates team. This is a 2 year project and will ensure that the existing SARC sites meet the national required standards, ultimately resulting in higher quality capture of evidence, better criminal justice outcomes and better support for victims.

Victim Services

10. For the Q3 period October – December 2022, the PCC commissioned Victim Support and Victim Advice Line services have received 3,802 referrals for victims, which are lower than Q2.
11. Victim Support have seen an increase in restorative justice referrals for Q3 to 15 and have accepted 12 of these referrals as live cases, all of which were identified as “enhanced cases” under the Victim Code of Practice.
12. The PCC is in the process of negotiating a contract extension with Victim Support from 1st April 2023 to 31st March 2024. This is the last extension which can be made on the existing contract, so work will commence during April/May to look at the re-commissioning process, to ensure that the service is meeting the needs of victims. The PCC has commissioned a victim needs assessment to be produced by May 2023 which will inform this activity.

Trauma Informed Training

13. The PCC has previously awarded **£40,000** to Barnardo's, via West Mercia Police, to provide trauma informed training. For Q3, Barnardo's have delivered sessions to 61 officers ranging from Sergeants to the Assistant Chief Constable. Early insight from the sessions show a 31.6% increase in knowledge and understanding of the benefits of a whole organisation approach, and a 39.4% increase in officer knowledge and understanding of the area. A full programme evaluation will be conducted as part of the project.

Early Intervention

14. The PCC is in the process of re-commissioning the DIVERT drug diversionary scheme, for which **£31,337** of funding has been committed for 23/24. The current contract ends on 31st March, and the PCC is seeking to co-commission the new contract with other regional PCC offices from 1st April. This scheme will also be part of the service offer to Police as part of the introduction of the new Out of Court Disposal arrangements, also from 1st April.

15. For the period October – December 2022, DIVERT received 146 referrals, an increase of 3.4% on the previous quarter, bringing the total referrals year to date to 437. Out of the referrals to date, 147 people have attended the group sessions.
16. The PCC commissioned CLIMB service, working with children and young people at risk of, or experiencing Child Criminal Exploitation, has received 246 referrals for April – December 2022, with 586 children and young people currently engaged in their support services.

Building a more secure West Mercia

From Harm to Hope: A 10 Year Drugs Plan to Cut Crime and Save Lives

17. The next round of the PCC chaired Combatting Drugs Partnerships (CDP) meetings took place in November 2022, where the PCC sought reassurance that local areas were on track for the completion of needs assessments as per national guidance.
18. These assessments were produced and sent to the PCC by the end of November. The findings have been used to shape a draft delivery plan and performance framework for each area. These delivery plans are currently out for consultation with stakeholders. The CDPs will meet again on the 31st January 2023 where the delivery plans will be signed off.
19. Interviews are taking place in January 2023 for a Senior Policy Officer role in support of these partnerships.

Road Safety

20. The biggest single issue around death and serious injury in West Mercia's communities continues to be our road network. The number of people killed on rural roads is nearly 10 times higher than on motorways (source: UK Government THINK! campaign). It is clear that communities share the PCC's concerns about this, as well as his appetite to improve the situation and keep people safe.
21. The PCC's budget for 2022/23 demonstrated an ongoing commitment to directly tackle speeding in communities. The PCC has invested more than £900,000 to reduce harm on the roads across West Mercia. The funding is to be invested into three measures. Approximately £400,000 will be invested in exploring further use of the latest technology in average speed cameras, £150,000 to improve mobile enforcement capability and activity, and £366,000 to increase resources in West Mercia Police's Road Safety team to support enforcement and education activity.
22. The investment of the additional 11.5 staff within the Road Safety Team remains ongoing and alongside the procurement of additional vehicles and associated equipment is expected to be fully in place before the end of the financial year.
23. West Mercia Police is currently undertaking a review of all potential high-risk routes within the force area, taking into account a number of factors with the outcome of this process expected in Spring 2023.
24. The PCC is also developing a specification for a refresh of the road safety needs assessment, which will be used to inform future commissioning in this priority area. This specification is due to be commence around May/June, following the victims and serious violence needs assessments which are currently being progressed.

Regional Collaboration

25. The Regional Policy team developed and presented to a regional roads policing and roads safety meeting chaired by West Mercia Superintendent Steph Brighton. All four offices of the Police and Crime Commissioners in the West Midlands were represented. This meeting provided an opportunity to understand the roads picture across the region, the work already being done in each locality and identify possible areas of future collaboration. A follow up session is taking place on Wednesday 8th February.
26. The Regional Drug Strategy and Commissioning Lead has been working with officers from the four offices to develop a proposal for a regional pre-arrest drug diversion scheme (DIVERT). With agreement in principle from all offices, he is now helping to develop a memorandum of understanding (MOU), coordinate the timeline and finalise the specification prior to going to market.
27. Following on from the 'deep dive' session that was arranged by the regional policy team and the West Midlands regional organised crime unit (WM ROCU) in early October 2022, the regional policy team prepared an extraordinary Regional Governance Group meeting in December to consider and agree the WM ROCU budget for 2023/24. Having the budget agreed at this stage helps all four PCCs make an informed choice when setting their local policing and crime budgets for 2023/24.

Criminal justice

28. There are currently 60,000 cases in the criminal justice backlog across England and Wales. In West Mercia, the number of cases in the backlog has risen by more than 44% since before the pandemic. In Shrewsbury, there has been a rise of more than 85% in backlog cases and more than 22% in Worcester since before the pandemic. Although this is a considerable improvement in numbers since the start of September this continues to put a strain on resources.
29. The PCC has actively and consistently called for improvements within the criminal justice system, to ensure access to justice for victims and to make sure offenders are brought to justice. This continues to be the case, with the PCC recently becoming the Chair of the Local Criminal Justice Board (LCJB) and will be supported by his new in post Deputy Chief Executive to ensure improvements can be made. Court backlogs continue to be a standing agenda item at this meeting.
30. The PCC review part 2 provides the LCJB with a statutory footing defining the role of the PCC as Chair, setting out expected members and their roles within the board. National guidance will be published in due course and will be used to review existing arrangements locally to ensure they are fit for purpose and driving impactful change for victims of crime.
31. A further area of ongoing work is centred around the continued closure of Hereford Crown Court. The PCC's Chief Executive met with the Chief Executive Officer of Herefordshire Council, as well as HMCTS to work with and challenge partners to identify interim solutions, pending the repair work required at the current site. Further activity is being scheduled to progress this issue, although the absence of an operating Crown Court in Herefordshire remains an area of key concern for the PCC, in respect of access to justice for local communities.
32. Overall performance in the CJS in West Mercia remains stable since the last panel report:

- The conviction rate for the Magistrates Court sits at 85% in West Mercia compared to the National average of 83%.
- West Mercia's Domestic Violence conviction rate stands at 80% compared to the National average of 76%.
- West Mercia's Hate Crime conviction rate stands at 92% compared to the national average of 84%.
- Witness Attendance rates remain the highest in the region at 92%. The PCC allocated additional funds into the Witness Care Unit for 2 additional witness care officers which has immediately resulted in an uplift in witness attendance at the crown court.

Serious Violence

33. The Home Office have now confirmed that the Serious Violence Duty commencement date is 31st January 2023. Whilst the PCC is not subject to the Duty, he is playing a key role in supporting delivery of the Duty through convening, monitoring and grant making functions.
34. The Home Office anticipate that in most areas specified authorities will spend the initial months after the 31st January familiarising themselves with the Duty and identifying the partnership under which the Duty will be delivered. Partnerships will then need to prepare a Strategic Needs Assessment as well as a local strategy to be implemented in their area. Strategies will need to be published by the 31st January 2024.
35. In December, it was confirmed by the Home Office that West Mercia have an allocation of almost £790,000 for the 3 years up to 31st March 2024, to support the implementation of the Duty. The Home Office have confirmed that PCCs will be allocating grant funding to specified authorities to meet costs arising from the Duty. The funding application process closed on 9th January 2023, and the PCC has submitted a bid for the total amount.
36. Preliminary meetings have been held with all specified authorities across West Mercia to inform the application process, and one of the options being considered for the funding is a West Mercia Police hosted Partnership Manager role.
37. The PCC has continued to engage with specified authorities through Community Safety Partnerships to ensure preparedness for implementation of the duty. Further engagement activity took place in December to determine the partnership delivery models that will be utilised across different areas. Responses are currently being collated and will be shared with partners to inform ongoing activity.
38. In January, the PCC met with Crest Advisory, who have been commissioned by the Home Office to support local areas to execute their requirements under the Duty. Crest will be presenting to partners at the next partnership meeting on 6th February.
39. The PCC commissioned serious violence needs assessment has commenced and is due to be completed in May. The PCC is also working alongside each of the CSPs, who have commissioned more local area needs assessments.
40. Contract negotiations are currently taking place with The Children's Society, to expand the Steer Clear 1:1 mentoring model across West Mercia from 1st April.

Reforming West Mercia

41. Included in the 2022/23 budget was a further uplift of 125 officers for West Mercia, supporting all four core strands of the PCC's strategic objectives within the Safer West Mercia Plan. This will bring the total number of officers in West Mercia to the highest it has been since 2009 and close to the highest number of officers on record.
42. There has been ongoing engagement with the national Uplift team regarding additional recruitment allocations for 2022/23. This has been based on national workforce planning projections that show many forces have an ability to recruit over and above original uplift allocations. As part of this engagement, the force confirmed that they would be able to recruit an additional 20 officers over and above the original uplift of 125.
43. There has since been further correspondence from the national programme (December 2022) setting out an opportunity for a final application process for further additional recruitment (over and above the already agreed extra 20 officers).
44. The force has confirmed an application to the Home Office to recruit a further 12 officers this financial year, above and beyond its original 125 allocation as part of the national uplift programme. If confirmed, this would take the Force to 32 officers above allocation (an additional recruitment of 20 officers has already previously been sanctioned).
45. The Chief Constable has provided reassurance to the PCC that the force remains on track to onboard the current agreed allocation of officers (including the 20 additional officers) by March 2023, despite a challenging employment market.
46. The PCC continues to monitor and support the force's delivery of the local and national uplift through holding to account mechanisms, monthly review of the national uplift data and fortnightly internal force meetings. Efforts have been made to make use of the uplift programme to improve diversity and representation within West Mercia. Progress has been made in respect of increased recruitment of female officers and those from ethnic minorities, however it is recognised further progress is still required.

Estates Update

47. Significant work is underway across the West Mercia estate as part of measures to drive energy efficiency. This work is intended to both reduce West Mercia's carbon footprint, and also offset increased pressures that the Force faces around energy costs. Research shows that 75% of electricity usage in offices is controlled by individuals. A *'Turn it Off'* energy saving campaign is commencing, whereby staff are encouraged to take that extra second to turn a light off, unplug a phone charger or shut down laptops at the end of the day. Activities such as this will make a big difference in helping West Mercia Police to reduce its energy consumption and keep resources focused on vital policing work. In addition, there are plans to install LED lighting at the five divisional headquarters as well as the force HQ at Hindlip. These steps will significantly reduce electricity consumption and costs at these sites over the next 1-4 years.
48. The PCC is actively engaged in the public consultation around the South Worcestershire Development Plan (SWDP) Review, specifically around the status of police headquarters at Hindlip. The review proposes to remove Major Developed Site status for Hindlip Park. If confirmed, this would threaten the long-term viability of the

site as an operational headquarters for both the police force and Hereford and Worcester Fire and Rescue Service.

49. Work on major projects continues at a good pace, including in respect of a planned new Firearms Training Unit at Hindlip HQ and a new Sexual Assault Referral Centre.
50. The PCC has confirmed a £20m investment to enable construction to commence on the new combined police and fire hub in Redditch. The new facility will provide modern, fit-for-purpose accommodation for the police force whilst also delivering environmental efficiencies and maintaining the physical presence for the service at the heart of the community it serves. Work to clear the site for the new hub will commence shortly.
51. Progress also continues in respect of work supporting a pathfinder project of electric police vehicles at Worcester police station and estate improvements in support of Force ICT resilience.
52. Delivery of the annual planned programme of minor works & refurbishments continues to provide significant improvements to the estate. Examples include the provision of a new Learning & Training Hub at Bridgnorth police station, major refurbishment of the Hereford MASH facility and improvements to the Dog Section Training facility at Hindlip. All of these works have improved the working, learning and training environments for the Force.
53. OPCC Estates continue to develop and refine their service, with improvements to and the streamlining of the supply chain, thereby achieving best value on various term contracts to include but not limited to Grounds Maintenance, Waste, Fire Safety systems, etc.

Financial management

54. The central focus over the last three months for the Treasurer and the finance team has been the preparation and presentation of the 2023/24 budget. Through October and November they have been working closely with the Force to ensure that the budget represents the best value to the public delivering effective policing services, set against the difficult economic conditions that exist.
55. A second phase of consultation was undertaken through December on the PCC's proposals for investment. During this time confirmation of funding from government and the Council Tax base was received and the PCC updated the proposed budget following careful consideration of what, if any, additional funding would be raised to deliver more services. The budget report sets out the PCC's proposed council tax precept and how it will be used to deliver the priorities set out in the Safer West Mercia Plan.
56. At the end of the third quarter of the financial year, the financial position of West Mercia is an estimated revenue underspend of £4.388m (1.6%) against the total budget of £261m. The underspend has mostly resulted from the profile of recruitment of Police Officers occurring towards the end of the financial year, and also from managing Staff recruitment to ensure that police officer recruitment could be prioritised and in order to manage the effect of the larger than expected pay award for 2022/23.
57. The other area of significant underspend is in respect of purchase of supplies and services. The PCC is scrutinising the impact and return on investment on behalf of the public to make sure that services are being maintained and that the force are investing in infrastructure and people as effectively as possible.

Reassuring West Mercia's Communities

58. The PCC, Deputy PCC and Assistant PCC continue to carry out engagements with communities, such as attending parish council meetings, visiting local community groups, and those that receive funding from the PCC. A total of 74 engagements took place between October and December. This is a significant increase on the previous quarter.
59. The PCC continues to monitor data on his engagement and reach with communities, across all social media platforms. Between October and December 600 posts were uploaded, more than 4,000 people engaged with posts, and more than 130 new followers were gained across the PCC's channels. There are now 8,521 people signed up for PCC news updates via the Neighbourhood Matters system and 1,810 people receiving the PCC's monthly newsletter, with an anticipated increase in signs ups following the budget consultation. Over 150 episodes of the Safer West Mercia Podcast were downloaded during this time.
60. During the period October to December, more than 30 press releases and statements have been issued. This resulted in 79 items of media coverage, helping to ensure that the PCC maintains a visible presence across West Mercia's communities, playing his part in community leadership and providing reassurance where necessary.
61. During the period October to December, the PCC's office was in receipt of 391 pieces of correspondence. The most common theme was around road safety and speeding with other key trends around ASB and police visibility. As a result of this, the PCC, Deputy PCC or Assistant PCC have visited areas of concern to understand the issues and identify solutions, if necessary.
62. Between October and December, circa 5,000 people visited the PCC's website. Work is on track to improve the accessibility of the website, allowing people with a range of additional needs to have better access to information.
63. There were 565 responses to the PCC's budget consultation, which ran throughout December. The consultation was promoted across a wide range of channels.
64. A targeted social media campaign, which launched in December, focused on domestic abuse and violence against women and girls (VAWG). This linked to several ongoing campaigns and topical events and issues, including the White Ribbon Campaign and the football world cup. The PCC's office worked in partnership with West Mercia Police across three strands: perpetrators, victims, and bystanders. Other key issues highlighted between October and December include road safety, fraud, crime prevention and criminal justice.

Performance and accountability

Holding to account

65. Since the last Panel report, three holding to account meetings have been held with the Chief Constable. The focus of these meetings was on Impact of Budget Investment (November 2022), Quarterly Performance (November 2022) and Violence against Women and Girls (VAWG; December 2022).
66. The notes from the meetings are published on the PCC's website.

67. Key findings/outcomes from the thematic meeting on budget investment include:

- 64% of internal uplift posts had either been filled or had an officer identified for the post. The Chief Constable would anticipate the benefit of the uplift in officers would be realised at the start of the next financial year when all officers are in post.
- The uplift includes 4 Sergeants who will be focused on investigation quality by mainstreaming support, audit and intervention work daily within Local Policing.
- Assurance was provided that force's existing governance arrangements provide robust scrutiny of delivery against the commitments in the budget. However, more work needs to be done to ensure the budget metrics agreed by the PCC and Chief Constable are fit for purpose for both organisations.

68. Key findings/outcomes from the Q2 Performance meeting include:

- Continued scrutiny of key performance pressures highlighted in the quarterly report including: victim satisfaction, compliance against the victim code, outcomes, call handling, response times, recorded crime (inc. acquisitive crime) and preferred staffing levels.
- As part of a virtual HTA in August the Chief Constable set out a number of short, medium, and long-term activities that needed to be delivered to improve victim satisfaction. It was confirmed that all of the activity planned for August – November had been delivered, including the consolidation of a range of action plans, and the development of a draft victim reassurance / care communications strategy.
- The Ministry of Justice has yet to confirm their data capture or reporting requirements linked to the victims' code, however the force has been instrumental in shaping thinking regionally and nationally.
- The Chief Constable was not satisfied with the current focus on outcomes and set out that the force has increasing ambitions in regard to positive 'action taken' outcomes for victims. In order to help improve performance the Deputy Chief Constable has been reviewing the performance management framework to help simplify the data and renew the focus within regular performance products and forums.

69. Key findings / outcomes from the VAWG meeting include:

- The Vulnerability & Safeguarding department have strategic / tactical oversight of domestic abuse and sexual violence. The department is also supported with dedicated resources to support the focus on VAWG (2 Sergeants supported by the budget uplift of 5 PCs as VAWG coordinator.)
- The Force has produced a Police Perpetrated Domestic Abuse and Other Vulnerability Crime policy which directly addresses recommendations arising from the Centre for Women's Justice national 'super complaint'. The policy provides clear expectations including the response to perpetrators and victims when there is a work connection to the organisation.
- Following changes to the force's wider domestic abuse policy and a commitment to 'attend, arrest and investigate', the arrest rate for domestic abuse offences has increased. However, further improvements are required in respect of the arrest rate and subsequent Crown Prosecution Service referrals and charge/ summons' rates.

70. Upcoming formal meetings include: a public meeting on Public Confidence (January) and thematic meetings focused on Criminal Justice (February) and the Independent Inquiry into Telford Child Sexual Exploitation recommendations for the force (March).
71. To supplement the formal meetings, the PCC also runs a virtual holding to account process, whereby performance and service issues are scrutinised on an ad hoc basis. The virtual process is run via email with the Chief Constable providing a written response to the issues raised. In November, a virtual holding to account was submitted to the Chief Constable focussed on Local Policing Priorities Team (subject of budget investment in 2019/20). A response was received from the Chief Constable in December and is currently being reviewed.

West Mercia Perception Survey

72. Headline findings from the latest results of the West Mercia commissioned perception survey, quarter 2 2022/23, are set out below:
- The majority of residents (81%) agreed that they had confidence in West Mercia Police with a similar proportion confident that they would receive a good service from the force (81%), this is comparable to findings in the previous period.
 - Around 70% of residents agreed that West Mercia Police understood the issues that affect their community, this is an improvement on the previous quarter.
 - 87% said they were confident they could access the police in an emergency and 65% in a non-emergency – stable compared to the previous quarter.
 - 21% said they see an officer or PCSO at least once per week, this is comparable to findings in the previous period. Over half of residents are satisfied with the levels of policing in their area.
73. Following an overall reduction in confidence and key measures since quarter 1 2020/21, a public holding to account meeting on Public Confidence has been scheduled for 30th January 2023. This meeting will provide an opportunity for members of the public to raise questions and concerns related to confidence in the police for the PCC to put to the Chief Constable. However it is important to note that confidence within West Mercia's communities remains stronger than the national average.

Force Performance Reports

74. The PCC scrutinises a weekly dashboard of performance along with monthly and quarterly summary reports. An update on the latest report (Q2) was provided as part of the last panel update. A copy of the Q2 performance report can be found here - [Police Quarterly Performance Reports - West Mercia Police Crime Commissioner \(westmercia-pcc.gov.uk\)](https://www.westmercia-pcc.gov.uk/pcc-reports/quarterly-performance-reports-west-mercia-police-crime-commissioner).
75. As set out in the previous report, performance areas of concern included victim satisfaction, public confidence, 101 call handling and outcome recording. These areas have been subject to recent scrutiny through formal holding to account processes.
76. A virtual holding to account request was submitted to the Chief Constable in August with a focus on satisfaction, investigations, and outcomes. The PCC is clear that despite this action, the performance as set out in the Q2 report has not made sufficient

progress. As a result, a follow up performance holding to account meeting took place on 29th November.

77. At the meeting in November, the PCC sought clarity and reassurance around force activity across a number of performance areas including victim satisfaction, positive action outcomes for victims, 101 call handling performance and increased recording of acquisitive crime.
78. The PCC was reassured to see a sustained focus from the force on improving the service to victims, ensuring more victims are satisfied and that confidence in policing is strengthened across communities.
79. The Q3 performance report is not due to be published until mid-January. A copy of the report will be published on the PCC's website, and an update will be provided as part of the next Police and Crime Panel performance report.

HMICFRS Inspection Reports

80. His Majesty's Inspectorate of Constabulary and Fire & Rescue Services (HMICFRS) have published 3 inspection reports since November:
 - An Inspection of vetting, misconduct, and misogyny in the police service (national report published 2nd November);
 - A report into the effectiveness of vetting and counter-corruption arrangements in West Mercia Police (published 17th November); and
 - An inspection into how well the police and other agencies use digital forensics in their investigations (national report published 1st December).
81. Oversight and governance of force activity against HMICFRS report recommendations (local and national) is through the Force's Service Improvement Board, chaired by the Deputy Chief Constable. This meeting is attended by a PCC representative to monitor progress and provide support. The findings from the recent reports are also being used by the PCC's office to inform wider scrutiny activity including through the PCC's quarterly meetings with the Deputy Chief Constable and the Professional Standards Department, and the holding to account timetable for 2023/24.
82. As required by law, the PCC has written to the Home Secretary in response to the local and national reports focussed on vetting and counter corruption. These responses are published on the PCC's website. The response to the digital forensics report is due to be drafted in January 2023.
83. HMICFRS, the Independent Office for Police Conduct (IOPC), and the College of Policing have published a super complaint report since the last Police and Crime Panel meeting. The super-complaint was submitted by the Tees Valley Inclusion Project and focuses on the police response to victims of sexual abuse from ethnic minority backgrounds and honour-based abuse. The report included one specific recommendation for all PCCs regarding support to victims.
84. This recommendation is being reviewed and a response will be submitted via the Association of Police and Crime Commissioners in February 2023.

Risk Management Implications

None.

Financial Implications

None.

Legal Implications

None

Equality Implications

None.

Supporting Information

None.

Specific Contact Points for this report

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Background Papers

In the opinion of the proper officer (in this case the Democratic, Governance and Scrutiny Manager (Interim Monitoring Officer) there are no background papers relating to the subject matter of this report.

[All agendas and minutes are available on the Council's website](#)